

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on February 13, 2024. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Wright, and Little. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Jimmy Flowers, LJA Engineering, and Mr. Zach Petrov, Attorney.

The minutes for the month of January were presented. A motion was made by Director Wright to approve the minutes. The motion was seconded by Director Little. The motion was approved 3-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Little to accept the report as presented. The motion was seconded by Director Wright. The motion was approved 3-0.

Discuss and adopt Tax Orders:

- A. Order determining Ad Valorem Tax Exemptions. A motion was made by President Mullins to approve said order. The motion was seconded by Director Little. The motion was approved 3-0.
- B. Order authorizing additional 20% penalty on delinquent tax accounts. A motion was made by Director Wright to approve the said order. The motion was seconded by Director Little. The motion was approved 3-0.
- C. Resolution authorizing petition challenging appraisal records. A motion was made by President Mullins to approve said resolution. The motion was seconded by Director Wright. The motion was approved 3-0.

The accounts payable were presented for the month of January. A motion was made by President Mullins to approve the reports as presented. The motion was seconded by Director Little. The motion was approved 3-0.

Citizens before the Board

- A. 513 E. Houston, replat for 13 lots/ Mr. Aram Foroud. A motion was made by Director Wright to have 513 E. Houston be considered commercial. The motion was seconded by Director Little. The motion was approved 3-0.
- B. 701 W. Houston, replat for 2 lots/Richard and Tyler Goodrum. Information only. No action taken.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements Updates:
  - a. Disaster Relief, Bond / FEMA / TDEM Project: Warranty Work. Discussion only, no action taken.
  - b. Bar Screen: Discuss and approve pay estimate #1/Final documents and change order #1, for the WWTP Bar Screen in the amount of \$320,675.00 to JTR Constructors, INC. A motion was made by Director Wright to approve the said estimate. The motion was seconded by Director Little. The motion was approved 3-0.
- B. 2022 water line replacement phase 1: Update. Pay estimate #5 of \$177,078.33, and 6-day extension due to weather. A motion was made by President Mullins to approve the pay estimate. The motion was seconded by Director Wright. The motion was approved 3-0.
- C. LCRR Service Line Inventory Project. Information only. No action taken.
- D. Hollis Family Tract Owned by High Catch, LLC -515 Multi-family mobile home development. Additional information needed; no action taken.
- E. Discuss and approve change order #1 for marking the right of way of S. Main. A motion was made by President Mullins to approve said change order. The motion was seconded by Director Wright. The motion was approved 3-0.
- F. Creel Country Estates Subdivision Drainage Improvements: Interlocal agreement with Harris County for design and construction to mitigate conflicts. Information only, no action taken.

Public Management: Update on FEMA funding for the WWTP Project. Information only, no action taken.

Discuss and adopt resolution regarding annual review of investment policy. This policy was updated on February 13, 2018. A motion was made by President Mullins to adopt resolution regarding annual review of investment policy. The motion was seconded by Director Wright. The motion was approved 3-0.

Discuss and or approve a settlement for damages on a gas line at 101 Sue Ln. A motion was made by President Mullins to approve said settlement for \$1383.80. The motion was seconded by Director Wright. The motion was approved 3-0.

Discuss and approve moving the March meeting to March 19, 2024. A motion was made by Director Wright to move the meeting to the said date. The motion was seconded by President Mullins. The motion was approved 3-0.

Discuss and approve Financial Statement for January. A motion was made by Director Little to approve the said Financial Statements. The motion was seconded by Director Wright. The motion was approved 3-0.

The General Managers report was presented. No Action needed.

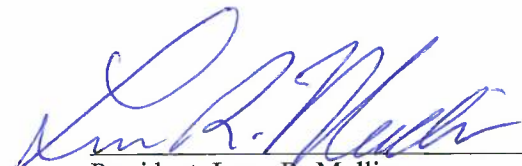
Attorney's Report:

- A. Discuss damage to District property on N. Main: Sewer main ripped out by County Paving Contractor. "Aranda Brothers Construction (ABC)". Information only. No Action required.
- B. Discuss and authorize any necessary action regarding Midway Petroleum's Private easement and necessary easements on S. Main and Ellis School Rd. A motion was made by President Mullins to approve said easement. The motion was seconded by Director Wright. The motion was approved 3-0.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation. Discussion only.

Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

A motion was made by Director Little to Adjourn the meeting at 7:20 pm. The motion was seconded by Director Wright. The motion was approved 3-0.



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President, Leon R. Mullins



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Secretary, Harvey Little