

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on January 9, 2024. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Wright, Little, Boudreaux, and Angelle. Also in attendance were Mr. Mark Taylor, General Manager, Mike Young, Supervisor, Mrs. Dawn Muth, Tax Assessor, Mr. Gavin Shukanes, LJA Engineering, and Mr. Zach Petrov, Attorney.

The minutes for the month of December were presented. A motion was made by Director Wright to approve the minutes. The motion was seconded by Director Angelle. The motion was approved 5-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Angelle to accept the report as presented. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

The accounts payable were presented for the month of December. A motion was made by President Mullins to approve the reports as presented. The motion was seconded by Director Wright. The motion was approved 5-0.

Citizens before the Board

- A. None Present. No action taken.

Discuss and approve audit or set a special meeting date. A motion was made by President Mullins to have a special meeting for January 30, 2024 for the 2022-2023 year end audit. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements Updates:
 - a. Disaster Relief, Bond / FEMA / TDEM Project: Warranty Work. Discussion only, no action taken.
 - b. Bar Screen. Waiting for Supplier. Discussion only, no action taken.
- B. 2022 water line replacement phase 1: Update. Pay estimate #4 of \$149,970.57, and 0-days extension due to weather. A motion was made by Director Little to approve the pay estimate. The motion was seconded by Director Boudreaux. The motion was approved 5-0.
- C. LCRR Service Line Inventory Project. Information only. No action taken.
- D. Hollis Family Tract Owned by High Catch, LLC -515 Multi-family mobile home development. Additional information needed, no action taken.
- E. Creel Country Estates Subdivision Drainage Improvements: Interlocal agreement with Harris County for design and construction to mitigate conflicts. Information only, no action taken.

Discuss and approve bond interest and principal payments to Bank of Texas a division of BOK Financial, Bank of Oklahoma. A motion was made by Director Wright to approve payment of \$876,160.00. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Public Management: Update on FEMA funding for the WWTP Project. Discuss extra flood insurance policy waiver. Information only, no action taken.

Discuss and approve the Write-Offs for October, November, and December. A motion was made by President Wright to approve said write-offs. The motion was seconded by Director Little. The motion was approved 5-0.

Discuss and approve the Investment Officers Report. A motion was made by Director Boudreaux to approve the said Investment Officers report. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and approve Financial Statement for November and December. A motion was made by Director Little to approve the said Financial Statements. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve any necessary actions for correspondence with the TCEQ. PFAS Notice and WWTP Violation Notice. Information only, no action taken.

The General Managers report was presented. No Action needed.


Attorney's Report:

- A. Discuss damage to District property on N. Main: Sewer main ripped out by County Paving Contractor. "Aranda Brothers Construction (ABC)". Information only. No Action required.
- B. Discuss and approve invoice from Arbitrage Compliance Specialists, Inc for \$5850.00. A motion was made to approve said invoice by President Mullins. The motion was seconded by Director Wright. The motion was approved 5-0.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation. Discussion only.

Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

A motion was made by Director Wright to Adjourn the meeting at 7:13 pm. The motion was seconded by Director Boudreaux. The motion was approved 5-0.



President, Leon R. Mullins



Secretary, Harvey Little