

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on November 14, 2023. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Wright, Boudreaux and Angelle. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Gavin Shukanes with G.J.S., and Mr. Zach Petrov, Attorney.

The minutes for the month of October were presented. A motion was made by Director Wright to approve the minutes. The motion was seconded by Director Angelle. The motion was approved 4-0.

The accounts payable were presented for the month of October. A motion was made by Director Wright to approve the reports as presented. The motion was seconded by Director Angelle. The motion was approved 4-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Wright to accept the report as presented. The motion was seconded by Director Angelle. The motion was approved 4-0.

Citizens before the Board

- A. Discuss and approve capacity for D.R. Horton – 103 single-family residential development, 610 S. Main St, “Crosby Lynchburg Road”. A motion was made by President Mullins to table until the next meeting. The motion was seconded by Director Wright. The motion was approved 4-0.

Discuss and Approve renewal of the well permit with Harris-Galveston Subsidence District. The Interlocal Agreement sponsoring 1000 students will renew in July 2024. A motion was made by President Mullins to renew the permit. The motion was seconded by Director Wright. The motion was approved 4-0.

Discuss Fraud, Related Party Questionnaires, McCall Gibson Swedlund Barfoot PLLC, CPA for the 2022-23- year end audit. Discussion only, no action taken.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements Updates:
 - a. Disaster Relief, Bond / FEMA / TDEM Project: Warranty Work. Discussion only, no action taken.
 - b. Bar Screen. Waiting for Supplier. Discussion only, no action taken.
- B. 2022 water line replacement phase 1: Update. Pay estimate #2 of \$285,342.00, and 5-days extension due to weather. Gavin Shakanes, G.J.S, gave report 2022 waterline replacements. A motion was made by Director Wright to approve the pay estimate. The motion was seconded by Director Angelle. The motion was approved 4-0.
- C. LCRR Service Line Inventory Project. Update, pending date to start. No action taken.
- D. Hollis Family Tract Owned by High Catch, LLC -515 Multi-family mobile home development. Report from Thomas Sikora on the update of home development. No action taken.
- E. Creel Country Estates Subdivision Drainage Improvements: Interlocal agreement with Harris County for design and construction to mitigate conflicts. Reviewing the sewer lines, discussion only. No action taken.

Replace office AC/Heat unit, installed 2013. A motion was made by President Mullins to replace the unit. The motion was seconded by Director Wright. The motion was approved 4-0.

Discuss the October 25,2023, TCEQ Inspection of the WWTP. Mark Taylor gave a report on TCEQ inspection of the WWTP. Information only. No Action taken.

- a. Discuss and Approve the profession services agreement for the development of the industrial stormwater pollution prevention plan for Harris County WCID NO 1

Wastewater treatment Facility. A motion was made by Director Angelle to approve said agreement. The motion was seconded by Director Wright. The motion was approved 4-0.

Public Management: Update on FEMA funding for the WWTP Project. Working project, update only. No action taken.

Discuss and or approve any necessary actions for the following items:

- A. Harris Central Appraisal District's Election of Board of Directors and Resolution for Casting the Ballot. A motion was made by President Mullins not to cast vote for Harris County Appraisal Districts. The motion was seconded by Director Wright. The motion was approved 4-0.

Discuss and approve Financial Statement for October. A motion was made by Director Wright to approve the said Financial Statement. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

The General Managers report was presented. No Action needed.

Attorney's Report:

- A. Discuss damage to District property on N. Main: Sewer main ripped out by County Paving Contractor. "Aranda Brothers Construction (ABC)". Zack Petrov gave an update on this. No Action required.
- B. Authorize the General Manager and/or Board President to accept easements on behalf of the District in relation to District water and sewer facilities to serve for the Civitas Highlands Development. Zack Petrov gave report, and a motion was made by Director Wright to have Mark Taylor or President Mullins accept the easement if needed. The motion was seconded by Director Angelle. The motion was approved 4-0.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation. Discussion only.

Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

A motion was made by Director Wright to Adjourn the meeting at 7:28 pm. The motion was seconded by Director Angelle. The motion was approved 4-0.



President, Leon R. Mullins



Secretary, Harvey Little