

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on October 10, 2023. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Wright, Little, Boudreaux and Angelle. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Jimmy Flowers with LJA Engineering, and Mr. Zach Petrov, Attorney.

Certify a Quorum and Open a Public Hearing on the proposed 2023 Tax Rate. A motion was made by President Mullins to Certify a Quorum and Open a Public Hearing on the proposed 2023 Tax Rate. The motion was seconded by Director Angelle. The motion was approved 5-0.

Public Hearing on the proposed 2023 Tax Rate. Discussion only.

Close the Public Hearing. A motion was made by President Mullins to Close the Public Hearing. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and Adopt an Order Setting Rate and Levying a Tax for Harris County Water Control & Improvement District No. 1 for 2023. A motion was made by Director Wright to Adopt the said Order. The motion was seconded by Director Angelle. The motion was approved 5-0.

Discuss and Adopt a Resolution Concerning Tax Collection Procedures. A motion was made by President Mullins to Adopt the said Resolution. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and Adopt the Amended District Information Form and authorize filing of the Amended District Information Form. A motion was made by Director Little to adopt and authorize filing of the said Amended District Information Form. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Wright to accept the report as presented. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

The minutes for the month of September were presented. A motion was made by Director Wright to approve the minutes. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

The accounts payable were presented for the month of September. A motion was made by Director Little to approve the reports as presented. The motion was seconded by Director Wright. The motion was approved 5-0.

Citizens before the Board – None.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Warranty Work. Discussion only, no action taken.
- B. 2022 water line replacement phase 1: Update. Pay estimate #1 of \$179,263.81. A motion was made by Director Wright to approve the said estimate. The motion was seconded by Director Boudreaux. The motion was approved 5-0.
- C. LCRR Service Line Inventory Project. Update, waiting on the district. No action taken.
- D. Hollis Family Tract Owned by High Catch, LLC -515 Multi-family mobile home development. Update and authorize workorder #2 for easement acquisitions along the west side of S. Main Street. A motion was made by Director Wright to approve the said work order. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

- E. Request Attorney Zach Petrov pen a letter to county that the water district will have nothing to do with drainage on Ellis School Road ditches. A motion was made by President Mullins to approve the writing of said letter. The motion was seconded by Director Boudreaux. The motion was approved 5-0.
- F. Creel Country Estates Subdivision Drainage Improvements: Interlocal agreement with Harris County for design and construction to mitigate conflicts. More information required, discussion only. No action taken.

Discuss and approve Write-offs for July, August, and September. A motion was made by President Mullins to approve the said Write-offs. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and approve Investment Officers Report. A motion was made by President Mullins to approve the Investment Officers Report. The motion was seconded by Director Angelle. The motion was approved 5-0.

Discuss Date and Location for the annual Christmas Party. A date of December 1,2023 was given and only a discussion was had.

Discuss and approve Financial Statement for September. A motion was made by Director Little to approve the said Financial Statement. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve Updated long range construction budget numbers. A motion was made by President Mullins to approve the said budget. The motion was seconded by Director Wright. The motion was approved 5-0.

The General Managers report was presented. No Action needed.


Attorney's Report:

- A. Discuss damage to District property on N. Main: Sewer main ripped out by County Paving Contractor. "Aranda Brothers Construction (ABC)". Work in Progress. No Action required.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation. Discussion only.

Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

A motion was made by Director Little to Adjourn the meeting at 7:14 pm. The motion was seconded by Director Boudreaux. The motion was approved 5-0.



President, Leon R. Mullins



Secretary, Harvey Little