

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on September 19, 2023. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Wright, Little, Angelle, and Boudreaux. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Jimmy Flowers, LJA Engineering, and Mr. Zach Petrov, Attorney.

The minutes for the month of August were presented. A motion was made by Director Wright to approve the minutes, the motion was seconded by Director Boudreaux. The motion was approved 5-0.

The accounts payable were presented for the month of August. A motion was made by President Mullins to approve the reports as presented. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Little to accept the report as presented. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Propose a 2023 tax rate, set a public hearing date, and authorize notice of tax rate calculations and public hearing on the Districts adoption of the 2023 tax rate. A motion was made to have a public hearing on October 10, 2023 by Director Angelle. The motion was seconded by Director Wright. The motion was approved 5-0.

Delinquent Property Tax Report from Linebarger Goggan Blair & Sampson, LLP. No action taken.

Citizens before the Board.

- A. 715 S. Main, Adil Zahir, capacity letter for ongoing project: C-Store/Washateria/Deli. A motion was made by President Mullins to approve the capacity letter. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Warranty work information. No Action Required. Information only.
- B. 2022 water line replacement phase 1: Update. No Action Required.
- C. LCRR Service Line Inventory Project: Update only. No action required.
- D. Hollis Family Tract owned by High Catch, LLC – 515 Multi-Family mobile home development. Update. No action taken.
- E. Creel Country Estates Subdivision Drainage Improvements: Interlocal agreement with Harris County for design and construction to mitigate conflicts. A motion as made by President Mullins to get back with the county to discuss cost and table the interlocal agreement. The motion was seconded by Director Wright. The motion was approved 5-0.

Public Management: Update on FEMA funding for the WWTP Project. No Action Taken.

Discuss and approve Medical Insurance renewal. President Mullins made a motion to approve the renewal. The motion was seconded by Director Little. The motion was approved 5-0.

Discuss and approve the 2023-2024 Budget. Director Angelle made a motion to approve the budget. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and Approve 3-year Depository Agreement Woodforest Bank expiring on December 22, 2026. Director Little made a motion to approve the said agreement. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve Interlocal Agreement (“ILA”) for Wastewater based epidemiology (“WBE”) program. Influent sampling for infection disease. Director Wright made a motion to approve the said agreement. The motion was seconded by Director Angelle. The motion was approved 5-0.

Discuss and approve Financial Statements for August. A motion was made by Director Little to approve the said Financial Statements. The motion was seconded by Director Angelle. The motion was approved 5-0.

General Managers Report. The General Managers report was presented. No Action needed.

Attorney’s Report:

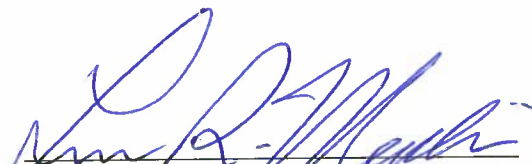
- A. Discuss damage to District property on N. Main: Sewer main ripped out by County Paving Contractor. “Aranda Brothers Construction (ABC)”. Information Only. No Action Taken.
- B. Discuss and approve Resolution Setting Director Fees of Office, the rate of \$221.00 per day. President Mullins made a motion to approve the resolution. The motion was seconded by Director Angelle. The motion was approved 5-0.
- C. Discuss penalties for non-compliance with capacity request. More study as to what penalties to set. No action at this time.
- D. Discuss and approve Amended Engagement Letter with Johson Petrov LLP for legal services for the District. President Mullins made a motion to approve said letter. The motion was seconded by Director Wright. The motion was approved 5-0.

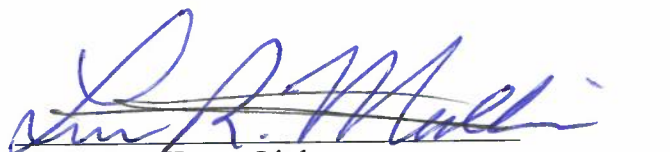
Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.

A. Personnel.

Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

A motion was made by Director Wright to Adjourn the meeting at 7:15 pm. The motion was seconded by Director Angelle. The motion was approved 5-0.

  
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President, Leon R. Mullins

  
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Secretary, Harvey Little  
