

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on January 10,2023. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Wright, Little, Boudreaux and Angelle. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Jimmy Flowers with LJA Engineering, and Mr. Zach Petrov, Attorney.

The minutes for the month of December were presented. A motion was made by Director Wright to approve the minutes. The motion was seconded by Director Angelle. The motion was approved 5-0.

The accounts payable were presented for the month of December. A motion was made by Director Little to approve the reports as presented. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Boudreaux to accept the report as presented. The motion was seconded by Director Wright. The motion was approved 5-0.

Citizens before the Board –

- A. Amar Holdings, LLC, 312 N. Battlebell, 225 RV Pad Sites. No action taken.
- B. Discuss capacity for Hollis Family Tract – 443 Multi-family Mobile Home Development with outside district services for the southern tract. No Action Taken.

Discuss and approve setting a special meeting January 31, 2023.

- A. 2021- 2022-year end audit.
- B. Safety Policy Revisions
- C. Discuss capacity for Hollis Family Tract -443 Multi- Family development.
- D. 225 RV Pad sites/Amar Holdings

The motion was made by Director Wright to approve said meeting. The motion was seconded by Director Angelle. The motion was approved 5 -0.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Pay estimate #18. A motion was made by Director Little to pay estimate #18 in the amount of \$10,716.00. The motion was seconded by Director Boudreaux. The motion was approved 5-0.
- B. Waterline intersection project, Wallisville @ Main and @ Thompson Rd. Invoice and check for \$143,195.85 being held at the district office information only.
- C. 2022 water line replacement phase 1: Update. No Action required.

Discuss and approve bond interest and principal payments to Bank of Texas, a division of BOK Financial, Bank of Oklahoma. A motion was made by Director Angelle to approve said bond interest and principal payments. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Public Management: Update on FEMA funding for the WWTP Project. No Action Taken.

Discuss and approve the Write-Offs for October, November, and December. A motion was made by Director Angelle to approve the said write-offs. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and approve the Investment Officers Report. A motion was made by Director Wright to approved the said Investment Officers Report. The motion was seconded by Director Little. The motion was approved 5-0.

Discuss and approved Financial Statements for November and December. A motion was made by Director Wright to approve the said Financial Statements. The motion was seconded by Director Angelle. The motion was approved 5-0.

General Managers Report. The General Managers report was presented. No Action needed.

Attorney's Report:


- A. Discuss damage to District property on N. Main: Sewer main ripped out by County Paving Contractor. "Aranda Brothers Construction (ABC)". No Action required.
- B. Discuss Rate Order revision to increase amount currently charged for the application for capacity. No action required.
- C. Discuss Rate Order revision to increase minimum charge for water and sewer for RV Parks, Hotels, and Motels to mirror minimum charge for multi-family of 90%. No action required.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.


1. Personnel.

Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

A motion was made by Director Wright to Adjourn the meeting at 7:31 pm. The motion was seconded by Director Boudreaux. The motion was approved 5-0.



President, Leon R. Mullins



Secretary, Harvey Little