# CERTIFICATE OF ORDER CALLING DIRECTORS ELECTION

THE STATE OF TEXAS	§
COUNTIES OF HARRIS	§
HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1	8

We the undersigned officers of the Board of Directors (the "Board") of HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 (the "District") hereby certify as follows:

The Board convened in regular session, open to the public, on Tuesday, February 14, 2023 at 6:00 p.m., at the District's meeting place located at 125 San Jacinto Avenue, Highlands, Texas 77562, and the roll was called of the members of the Board, to-wit:

Leon R. MullinsPresidentJohn W. WrightVice PresidentHarvey LittleSecretaryKenneth BoudreauxDirectorMichael A. Angelle, Sr.Director

All members of the Board were present except \_\_\_\_\_ thus constituting a quorum. Whereupon other business, the following was transacted at such Meeting: A written

#### ORDER CALLING DIRECTORS ELECTION

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be adopted; and after full discussion, such motion, carrying with it the adoption of such Order prevailed, carried, and became effective by the following vote:

AYES: 5 NOES: 0

A true, full and correct copy of the aforesaid Order adopted at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; such Order has been duly recorded in the Board's minutes of such Meeting; the above and foregoing paragraph is a true, full, and correct excerpt from the Board's minutes of such Meeting pertaining to the adoption of such Order; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board are duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of such Meeting, and that such Order would be introduced and considered for adoption at such meeting, and each of the officers and members consented, in advance, to the holding of such Meeting for such purpose; and such Meeting was open to the public and public notice of the time, place, and purpose of such Meeting was given, all as required by Chapter 551 of the Texas Government Code and Section 49.063 of the Texas Water Code, as amended.

SIGNED this <u>14th</u> day of <u>February</u> 2023.

Harvey Little

Secretary, Board of Directors

Leon R. Mullins

President, Board of Directors



### ORDER CALLING DIRECTORS ELECTION

THE STATE OF TEXAS	8
COUNTIES OF HARRIS	8
HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1	

WHEREAS, pursuant to Section 49.103, Texas Water Code, as amended, and Sections 41.001 and 41.0052, Texas Election Code, as amended, HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 (the "District") is required to hold a Directors Election on the first (1st) Saturday in May, 2023 (the "Election"); and

WHEREAS, the Board of Directors (the "Board") of the District deems it necessary and appropriate to establish the procedures whereby such Election may be held; and

WHEREAS, Section 61.012 of the Texas Election Code requires that the District must provide at least one (1) accessible voting system in each polling place used in a Texas election on or after January 1, 2006, which must comply with state and federal laws setting the requirements for voting systems that permit voters with physical disabilities to cast a secret ballot; and

WHEREAS, the Office of the Texas Secretary of State has certified that the eSlate Voting System provided by Harris County is an accessible voting system that may legally be used in Texas elections; and

WHEREAS, Sections 123.032 and 123.035 of the Texas Election Code authorize the acquisition of voting systems by local political subdivisions and further mandate certain minimum requirements for contracts relating to the acquisition of such voting systems; and

WHEREAS, the Board has determined that it will conduct a joint election with Harris County pursuant to the Joint Election Agreement and Contract for Election Services; and

WHEREAS, the Election will be administered by the Harris County Elections Administrator pursuant to the Joint Election Agreement and Contract for Election Services; and

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1, THAT:

An Election shall be held for the District between the hours of 7:00 am to 7:00 pm on the 1st day of May, 2023 for the election of two (2) Directors for the District, each of which shall serve a four (4) year term. Election Day polling places are listed in Exhibit "A".

I.

Such Election shall be held and conducted in all respects as provided by law for general elections, except as provided by Chapter 49, Texas Water Code, as amended and pursuant to the Joint Election Agreement and Contract for Election Services with Harris County, Texas.

All duly qualified resident voters of the District shall be allowed to vote at such Election.

III.

The Board hereby designates its Attorney, Johnson Petrov LLP ("Attorney"), 2929 Allen Parkway, Suite 3150, Houston, Texas 77019, as authorized representative for purposes of the Election, and any and all documents required to be filed with or notices required to be given by the Secretary of the Board under the provisions of the Texas Election Code shall be deemed filed and notices shall be deemed given if filed with or given to the Board's Attorney.

IV.

Written applications for the listing of a candidate for director on the ballot, signed by the candidate, shall be received by the Attorney until 5:00 p.m. on Friday, February 17, 2023 at the District's office at 125 San Jacinto Avenue, Highlands, Texas 77562. No person shall be nominated or elected a director unless such person is qualified to serve under applicable law. Write-in candidates must make a declaration of write-in candidacy with the District's appointed agent no later than 5:00 p.m. on February 21, 2023.

V.

The Secretary or any Assistant Secretary of the Board shall notify the President or Vice President of the Board not earlier than February 17, 2023, after 5:00 p.m. which time is past the deadline for receipt of Applications for Place on Ballot, for purposes of this Election, the names of any candidates for the two (2) positions on the Board of the District. If each candidate whose name is to appear on the ballot is unopposed, no proposition is to appear on the ballot, and no person has declared as a write-in candidate prior to the deadline therefore, then the Secretary or any Assistant Secretary of the Board shall certify in writing that a candidate is unopposed for election in accordance with the provisions of Section 2.052, Texas Election Code, as amended, no earlier than February 17, 2023 at 5:00 p.m. Upon receipt of such certification, the Board, by Order, and in accordance with the provisions of Section 2.053, Texas Election Code, as amended, may declare each unopposed candidate elected to office, in which case the Election provided for in this Order shall not be held.

VI.

The Secretary of the Board shall give notice of the purpose of such Election, the offices to be voted on, and the early voting and election day polling places pursuant to Section 4.003(a)(2), Texas Election Code, as amended, by posting a Notice of Election with the requisite Harris County translation(s) in a public place in each Election precinct that is within the boundaries of the District, not later than April 15, 2023. In addition, pursuant to Section 4.003(b), Texas Election Code, as amended, a Notice of Election with the requisite Harris County translation(s) shall be posted on the bulletin board used for posting notices of meetings of the Board of the District not later than April 15, 2023; provided, further, that if the polling

{00231407.doc}

location has changed from the previous election, Notice of Election with the requisite Harris County translation(s) shall also be posted at the location of the old polling place.

VII.

The ballots for such Election shall be prepared in sufficient number and in conformity with the Texas Election Code, as amended, with voting equipment in conformity with the Texas Election Code, as amended, Joint Election Agreement and Contract for Election Services. The order in which the candidates' names appear on such ballot shall be determined at a drawing to be held under the supervision of the Secretary of the Board in compliance with the Texas Election Code, as amended. The voter may vote for up to two (2) persons for director by writing the candidates name in the blank spaces provided if there are any declared write-in candidates. Any write-in votes cast in said Election shall not be counted unless the name appears on the list of write-in candidates.

VIII.

The officers of such Election shall be as follows:

Harris County Elections Administrator

Early voting by personal appearance shall be conducted at locations listed in Exhibit "B".

IX.

Early voting ballots for voting by mail may be obtained from and mailed or emailed to such clerk at:

### Regular Mail:

Harris County Elections Administrator Attn: Elections Division P.O. Box 1148 Houston, TX 77251-1148

## Common or contract carrier:

Harris County Elections Administrator 1001, Preston, 4th Flr, Rm. 440 Houston, TX 77002

Email: BBM@cco.hctx.net

Fax: 713.755.4983

The Early Voting Clerk shall receive applications for early voting ballots by mail from January 1, 2023 through April 25, 2023, which is eleven (11) days prior to the Election. The Early Voting Clerk shall receive actual early voting ballots through 7:00 p.m. on Saturday, May 6, 2023.

{00231407.doc}

X.

Immediately after such Election, the Election officers shall make returns of the results in triplicate. One (1) copy shall be retained by the Presiding Judge, one (1) copy shall be delivered to the President of the Board, and one (1) copy shall be delivered to the Secretary of the Board.

XI.

The President or Vice President and Secretary or any Assistant Secretary of the Board are hereby authorized to evidence adoption of this Order and directed to do any and all things legal and necessary in connection with the holding and consummation of such Election and to carry out the intent hereof.

XII.

If any provision, section, sentence, clause, or phrase of this Order is held by any reason to be invalid, such invalid portions shall not affect the validity of the remaining portion of this Order.

(EXECUTION PAGE FOLLOWS)

WITNESS OUR HANDS AND THE SEAL OF THE DISTRICT this 14th day of

February, 2023.

Leon R. Mullins,

President, Board of Directors

ATTEST:

Harvey Little /

Secretary, Board of Directors

