

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on October 11, 2022. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Little, Boudreaux and Angelle. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Jimmy Flowers with LJA Engineering, and Mr. Andrew Johnson, Attorney.

Certify a Quorum and Open a Public Hearing on the proposed 2022 Tax Rate. A motion was made by Director Little to Certify a Quorum and Open a Public Hearing on the proposed 2022 Tax Rate. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Public Hearing on the proposed 2022 Tax Rate. Discussion only.

Close the Public Hearing. A motion was made by Director Little to Close the Public Hearing. The motion was seconded by Director Angelle. The motion was approved 4-0.

Discuss and Adopt an Order Setting Rate and Levying a Tax for Harris County Water Control & Improvement District No. 1 for 2022. A motion was made by Director Little to Adopt the said Order. The motion was seconded by Director Angelle. The motion was approved 4-0.

Discuss and Adopt a Resolution Concerning Tax Collection Procedures. A motion was made by Director Angelle to Adopt the said Resolution. The motion was seconded by Director Little. The motion was approved 4-0.

Discuss and Adopt the Amended District Information Form and authorize filing of the Amended District Information Form. A motion was made by Director Angelle to adopt and authorize filing of the said Amended District Information Form. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

The minutes for the month of September were presented. A motion was made by Director Boudreaux to approve the minutes. The motion was seconded by Director Angelle. The motion was approved 4-0.

The accounts payable were presented for the month of September. A motion was made by Director Little to approve the reports as presented. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Citizens before the Board – None.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Pay estimate #15 and Change Order #6. A motion was made by Director Angelle to pay estimate #15 in the amount of \$322,416.55. The motion was seconded by Director Boudreaux. The motion was approved 4-0. A motion was made by Director Little to pay Change Order #6 in the amount of \$5,639.29 and two additional calendar days. The motion was seconded by Director Angelle. The motion was approved 4-0.
- B. Waterline intersection project, Wallisville @ Main and @ Thompson Rd. Information only. No Action Taken.
- C. 2022 water line replacement phase 1: Update. A brief discussion held. No Action required.

Discuss and approve Write-offs for July, August, and September. A motion was made by Director Little to approve the said Write-offs. The motion was seconded by Director Angelle. The motion was approved 4-0.

Discuss and approve Investment Officers Report. A motion was made by Director Angelle to approve the Investment Officers Report. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Little to accept the report as presented. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Discuss and approve Financial Statement for September. A motion was made by Director Little to approve the said Financial Statement. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

General Managers Report and discuss staffing efforts. The General Managers report was presented. No Action needed.

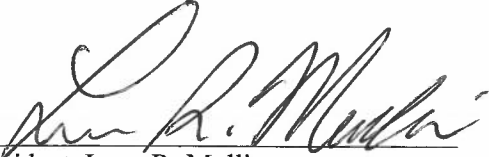
Attorney's Report:


- A. Update on personnel policy/ safety policy, topics: 1. Review protocols for theft, sexual harassment, and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a Retirement Policy. No Action required.
- B. Discuss damage to District property on N. Main: Sewer main ripped out by County Paving Contractor. "Aranda Brothers Construction (ABC)". No Action required.
- C. Discuss and or approve capacity for Hollis Family Tract – 443 Multi-family Mobile Home Development with outside district services for the southern tract. No action Taken.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation. Discussion only.

Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

A motion was made by Director Boudreaux to Adjourn the meeting at 7:14 pm. The motion was seconded by Director Angelle. The motion was approved 4-0.

  
\_\_\_\_\_  
President, Leon R. Mullins

  
\_\_\_\_\_  
Secretary, Harvey Little