

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on September 13, 2022. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Wright, Little, Boudreaux and Angelle. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Jimmy Flowers with LJA Engineering, and Mr. Zach Petrov, Attorney.

Discuss and appoint Michael A. Angelle, Sr. to fill vacant Board of Directors position. A motion was made by President Mullins to Appoint Michael A. Angelle, Sr. to the said vacant position. The motion was seconded by Director Little. The motion was approved 4-0.

The minutes for the month of August were presented. A motion was made by Director Wright to approve the minutes. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

The accounts payable were presented for the month of August. A motion was made by Director Wright to approve the reports as presented. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Little to accept the report as presented. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

- A. Propose a 2022 tax rate, set public hearing date, and authorize notice of tax rate calculations and public hearing on the District's proposed 2022 tax rate. A motion was made by Director Wright to propose the 2022 tax rate at 0.36694, set the public hearing date on October 11, 2022, and authorize notice of tax rate calculations and public hearing on the District's proposed 2022 tax rate. The motion was seconded by Director Little. The motion was approved 5-0.

Delinquent Property Tax Report from Linebarger Goggan Blair & Sampson, LLP. No Action Taken.

Citizens before the Board –

- A. Hollis Family Tract – 443 Multi-family Mobile Home Development. No Action Taken.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Pay estimate #14 in the amount of \$129,007.81, plus 21 days and Change Order #5 in the amount of \$1,717.88 plus 3 days. A motion was made by President Mullins to pay estimate #14 in the amount of \$129,007.81 plus 21 days. The motion was seconded by Director Wright. The motion was approved 5-0. A motion was made by Director Wright to pay Change Order #5 in the amount of \$1,717.88 plus 3 days. The motion was seconded by Director Boudreaux. The motion was approved 5-0.
- B. Waterline intersection project, Wallisville @ Main and @ Thompson Rd. No Action Taken.
- C. 2022 water line replacement phase 1: Update. A brief discussion held. No Action required.
- D. Public Management: Update on FEMA funding for the WWTP Project. No Acton Taken.

Discuss and approve Medical Insurance renewal. A motion was made by Director Wright to approve the said Medical Insurance renewal. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve the 2022-23 Budget. A motion was made by Director Wright to approve the 2022-23 Budget. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and Adopt Ordinance Adopting Amended Rates and Fees for Services; Rules and Regulations; Establishing Certain Other Policies and Providing Penalties and Violations Thereof. A motion was made

by President Mullins to Adopt the said Ordinance. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and approve Financial Statement for August. A motion was made by Director Little to approve the said Financial Statement. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

General Managers Report. The General Managers report was presented. No Action needed.

Attorney's Report:

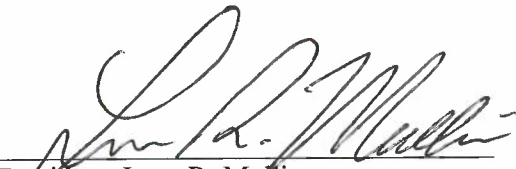
- A. Update on personnel policy/ safety policy, topics: 1. Review protocols for theft, sexual harassment, and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a Retirement Policy. A brief discussion was held for information only that the updated Personnel Policy needs to be back to Mark Taylor by next week, need settlement from Harris County by next month. No Action required.
- B. Discuss damage to District property on N. Main: Sewer main ripped out by County Paving Contractor. "Aranda Brothers Construction (ABC)". No Action required.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation. Discussion only.

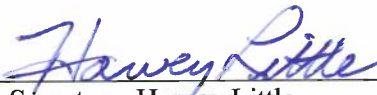
A. Personnel. Discussion only.

Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

A motion was made by Director Wright to Adjourn the meeting at 7:40 pm. The motion was seconded by Director Angelle. The motion was approved 3-0.



President, Leon R. Mullins



Secretary, Harvey Little