

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on August 16, 2022. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Wright, Little, and Boudreaux. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Jimmy Flowers with LJA Engineering, and Mr. Zach Petrov, Attorney.

The minutes for the month of July were presented. A motion was made by Director Wright to approve the minutes. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by President Mullins to accept the report as presented. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

- A. Propose a 2022 tax rate, set public hearing date, and authorize notice of tax rate calculations and public hearing on the District's adoption of the 2022 tax rate. A motion was made by Director Wright to Table this item until next month. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

The accounts payable were presented for the month of July. A motion was made by President Mullins to approve the reports as presented. The motion was seconded by Director Little. The motion was approved 4-0.

Citizens before the Board –

- A. Gene and Becky Muldrow, Elena Ln. Residential Capacity. A brief discussion was held. No Action Taken.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Pay estimate #13 in the amount of \$450,146.10. A motion was made by Director Little to pay estimate #13 in the amount of \$450,146.10. The motion was seconded by President Mullins. The motion was approved 4-0.
- B. Waterline intersection project, Wallisville @ Main and @ Thompson Rd. No Action Taken.
- C. 2022 WWTP, TCEQ Wastewater Permit Renewal: Update. No Action Taken.
- D. 2022 water line replacement phase 1: Update. A brief discussion held to state 60 percent is complete. No Action required.
- E. Capacity letter guidelines. A brief discussion held for information only. No Action Taken.

Public Management: Update on FEMA funding for the WWTP Project. A brief discussion was held. No Action Taken.

Discuss 2-year Depository Agreement Woodforest Bank expiring on December 22, 2023. No Action taken.

Discuss BAWA contract expiring on September 28, 2023. No Action Taken.

Discuss 2021-22 Budget and Set time and date for the 2022-23 Budget and Rate Ordinance Workshop, August 23, 2022, at 6:00pm. A motion was made by Director Little to approve August 23, 2022, at 6:00pm for 2022-23 Budget and Rate Ordinance Workshop.

Discuss and approve the proposal from McCall Gibson Swedlund Barfoot PLLC, CPA for the 2021-22 year end audit. A motion was made by Director Wright to approve the said Proposal. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Discuss and Adopt a Resolution Concerning District Characterization for 2022 Tax Year. A motion was made by Director Wright to approve the said Resolution. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Discuss TCEQ Letter dated July 15, 2022. Alert for splash pads. No Action Taken.

Discuss and approve Financial Statement for July. A motion was made by Director Little to approve the said Financial Statement. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

General Managers Report. The General Managers report was presented. No Action needed.

Attorney's Report:

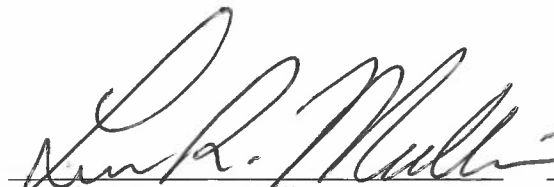
- A. Discuss and or Approve any Actions related to the Legislative Update. A motion was made by President Mullins to approve the said Update. The motion was seconded by Director Wright. The motion was approved 4-0.
- B. Update on personnel policy/ safety policy, topics: 1. Review protocols for theft, sexual harassment, and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a Retirement Policy. No Action required.
- C. Discuss damage to District property on N. Main: Sewer main ripped out by County Paving Contractor. "Aranda Brothers Construction (ABC)". No Action required.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation. Discussion only.

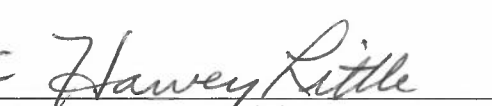
A. Personnel. Discussion only.

Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

A motion was made by Director Wright to Adjourn the meeting at 7:37 pm. The motion was seconded by Director Boudreaux. The motion was approved 4-0.



President, Leon R. Mullins



Secretary, Harvey Little