

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on June 14, 2022. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Little, Boudreaux, and Wright. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Ms. Kim Courte with Arthur J. Gallagher & Co., and Mr. Zach Petrov, Attorney.

The minutes for the month of May were presented. A motion was made by Director Wright to approve the minutes. The motion was seconded by Director Little. The motion was approved 4-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Little to accept the report as presented. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

The accounts payable were presented for the month of May. A motion was made by Director Wright to approve the reports as presented. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Citizens before the Board –

- A. Mike Desai, Town Homes Development – 200 Ellis School Rd, Highlands. No Action Taken.

Discuss and approve Property, Liability, Auto and Workers Comp Insurance renewal:

- A. Arthur J. Gallagher & Co. W.I.N. (Waterworks Insurance Network) program. A motion was made by President Mullins to approve the said Insurance Renewals in the amount of \$92,424.89. The motion was seconded by Director Wright. The motion was approved 4-0.
- B. TML Interlocal Agreement for Workers Compensation. A motion was made by Director Wright to approve the said Agreement. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Pay estimate #11 and change order #4. A motion was made by President Mullins to pay estimate #11 in the amount of \$793,222.47 plus 2 rain days and approve Change Order #4 in the amount of \$15,210.94 plus 7 additional days. The motion was seconded by Director Wright. The motion was approved 4-0.
- B. Waterline intersection project, Wallisville @ Main and @ Thompson Rd. No Action Taken.
- C. 2022 WWTP, TCEQ Wastewater Permit Renewal: Update. No Action Taken.
- D. 2022 water line replacement phase 1: Update. No Action required.
- E. Removal of old electrical service at East Houston Well Site and WW Payton refund for pump testing not performed. No Action required.

Public Management: Update on FEMA funding for the WWTP Project. A brief discussion was held. No Action Taken.

Discuss and approve an Order Declaring Surplus Property and Authorizing Sale of Surplus District Personal Property, including but not limited to salvaged fire hydrants, old sewer machine, Ferris lawn mower, and 4" Water pump. A motion was made by Director Wright to approve the said Order and Authorize Sale of Surplus District Personal Property. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Discuss the Water Quality Report, Consumer Confidence Report "2021 CCR." The report was sent to the printer on June 1, 2022, and a link was posted on the back of water bills for easy access. Hard copies are available in the office upon request. No Action required.

Discuss Medical Insurance renewal, available in September. No Action required until September meeting.

Discuss TCEQ Letter Dated May 27, 2022. Drought Response. No Action required.

Discuss and approve Amended Rate Ordinance to reclassifying District customers for any development over two residential or equivalent single-family connections on a single lot to be considered commercial for review of capacity. A motion was made by President Mullins to approve the said Amended Rate Ordinance. The motion was seconded by Director Wright. The motion was approved 4-0.

Discuss and approve Financial Statement for May. A motion was made by Director Little to approve the said Financial Statement. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

General Managers Report. The General Managers report was presented. No Action needed.

Attorney's Report:

- A. Update on personnel policy/ safety policy, topics: 1. Review protocols for theft, sexual harassment, and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a Retirement Policy. Set a workshop to review changes. No Action required.
- B. Discuss damage to District property on N. Main: Sewer main ripped out by County Paving Contractor. "Aranda Brothers Construction (ABC)". No Action required.

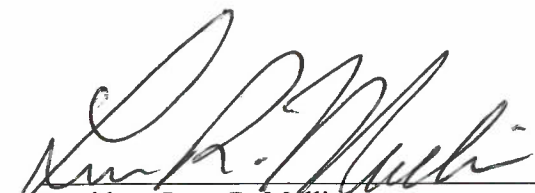
Discuss and approve moving the July 12, 2022 meeting to July 19, 2022. A motion was made by Director Little to approve the said meeting date change. The motion was seconded by Director Wright. The motion was approved 4-0.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, deliberations regarding real property pursuant to Section 551.071 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.

A. Personnel.

Re-convene in open session and authorize any necessary action concerning personnel matters, real property and /or pending or contemplated litigation.

A motion was made by Director Little to Adjourn the meeting at 7:11pm. The motion was seconded by President Mullins. The motion was approved 4-0.



President, Leon R. Mullins



Secretary, Harvey Little