

# Harris County Water Control and Improvement Dist. No. 1

125 San Jacinto Avenue

Phone (281) 426-2115

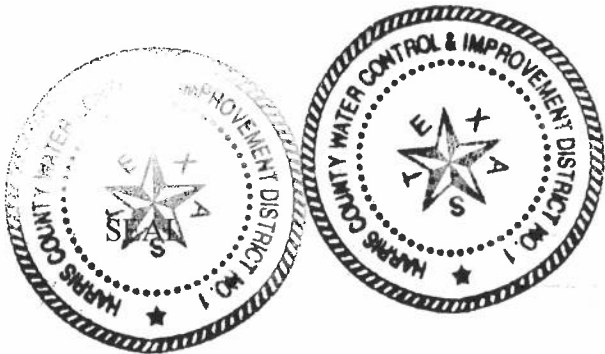
Highlands, Texas 77562



NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 TO BE HELD IN THE OFFICE AT 125 SAN JACINTO, HIGHLANDS, TEXAS ON THE 19<sup>th</sup> DAY OF JULY 2022 AD AT 6:00 P.M. O’CLOCK, AT WHICH TIME THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED:

1. Discuss and Approve minutes for the month of June.
2. Discuss and approve Tax Collection Report.
  - a. Discuss and approve updated agreement for tax collections services with San Jacinto Tax Service.
3. Discuss and Approve accounts payable for the month of June.
4. Citizens before the Board.
  - a. Comfort RV Resort, 1016 North Main, Highlands, TX. 80 Space RV Park request for capacity letter extension.
5. Discuss and Approve bond interest payments to Bank of Texas, a division of BOK Financial, Bank of Oklahoma.
6. Discuss and or approve any necessary actions for the following items:
  - a. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Pay estimate #12.
  - b. Waterline intersection project, Wallisville @ Main and @ Thompson Rd.
  - c. 2022 WWTP, TCEQ Wastewater Permit Renewal: Update.
  - d. 2022 water line replacements phase 1: Update
  - e. Removal of old electrical service at East Houston Well Site.
7. Public Management: Update on FEMA funding for the WWTP Project.
8. Discuss and Approve an Interlocal Agreement with Harris-Galveston Subsidence District for the WaterWise Program for the 2022 – 2023 school year.
9. Discuss and Approve the Write-Offs for April, May, and June.
10. Discuss and Approve the Investment Officers Report.
11. Set a Special Meeting to discuss personnel policy, July 26, 2022, at 6PM.

12. Discuss and approve moving the August 9, 2022, meeting to August 16<sup>th</sup>.
13. Discuss TCEQ Letter Dated June 9, 2022. Notice of Violation.
14. Discuss and Approve Financial Statement.
15. General Managers Report.
16. Attorney's Report.
  - a. Update on personnel policy / safety policy, topics: 1. Review protocols for theft, sexual harassment and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a Retirement Policy.
  - b. Discuss damage to district property on N. Main: Sewer main ripped out by County Paving Contractor. "Aranda Brothers Construction (ABC)"
17. Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.
  1. Personnel.
18. Re-convene in open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation.
19. Adjournment.



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Mark Taylor, General Manager

CERTIFICATE OF POSTING

STATE OF TEXAS

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COUNTY OF HARRIS

I Mark Taylor, do hereby certify that on the 14<sup>th</sup> day of July 2022 I posted a copy of the attached Notice of Meeting of the Board of Directors of HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER 1 of Harris County, Texas, within the boundaries of the District in a place readily accessible to the general public at all times, and that said notice on the District's website, and that said notice was posted more than seventy-two (72) hours prior to the scheduled time of said meeting, in compliance with the provisions of Chapter 551 of the Texas Government Code.

EXECUTED this 14<sup>th</sup> day of July 2022.



Mark Taylor, General Manager