

# Harris County Water Control and Improvement Dist. No. 1

125 San Jacinto Avenue

Phone (281) 426-2115

Highlands, Texas 77562



NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 TO BE HELD IN THE OFFICE AT 125 SAN JACINTO, HIGHLANDS, TEXAS ON THE 14<sup>th</sup> DAY OF JUNE 2022 AD AT 6:00 P.M. O’CLOCK, AT WHICH TIME THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED:

1. Discuss and approve minutes for the month of May.
2. Discuss and approve Tax Collection Report.
3. Discuss and approve accounts payable for the month of May.
4. Citizens before the Board.
  - a. Mike Desai, TOWN HOMES DEVELOPMENT - 200 Ellis School RD, Highlands.
5. Discuss and approve Property, Liability, Auto and Workers Comp Insurance renewal:
  - a. Arthur J. Gallagher & Co. W.I.N. (Waterworks Insurance Network) program.
  - b. TML Interlocal Agreement for Workers’ Compensation.
6. Discuss and or approve any necessary actions for the following items:
  - a. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Pay estimate #11 and Change Order # 4.
  - b. Waterline intersection project, Wallisville @ Main and @ Thompson Rd.
  - c. 2022 WWTP, TCEQ Wastewater Permit Renewal: Update.
  - d. 2022 water line replacements phase 1: Update
  - e. Removal of old electrical service at East Houston Well Site and WW Payton refund for pump testing not preformed.
7. Public Management: Update on FEMA funding for the WWTP Project.
8. Discuss and approve an Order Declaring Surplus Property and Authorizing Sale of Surplus District Personal Property, including, but not limited to, Salvaged Fire Hydrants, Old Sewer Machine, Ferris Lawn Mower, and 4” Inch Water Pump.
9. Discuss the Water Quality Report. Consumer Confidence Report “2021 CCR”  
The report was sent to the printer on June 1, 2022 and a link was posted on the back of water bills for easy access. Hard copies are available in the office upon request.

10. Discuss Medical Insurance renewal, available in September.
11. Discuss TCEQ Letter Dated May 27, 2022. Drought Response.
12. Discuss and approve Amended Rate Ordinance to reclassifying district customers for any development over two residential or equivalent single-family connections on a single lot to be considered commercial for review of capacity.
13. Discuss and approve Financial Statement.
14. General Managers Report.
15. Attorney's Report.
  - a. Update on personnel policy / safety policy, topics: 1. Review protocols for theft, sexual harassment and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a retirement Policy. Set a workshop to review changes.
  - b. Discuss damage to district property on N. Main: Sewer main ripped out by County Paving Contractor. "Aranda Brothers Construction (ABC)"
16. Discuss and approve moving the July 12, 2022, meeting to July 19<sup>th</sup>.
17. Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, deliberations regarding real property pursuant to Section 551.072 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.
  - a. Personnel.
18. Re-convene in open session and authorize any necessary action concerning personnel matters, real property and/or pending or contemplated litigation.
19. Adjournment.



Mark Taylor, General Manager

CERTIFICATE OF POSTING

STATE OF TEXAS

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COUNTY OF HARRIS

I Mark Taylor, do hereby certify that on the 10<sup>th</sup> day of June 2021 I posted a copy of the attached Notice of Meeting of the Board of Directors of HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER 1 of Harris County, Texas, within the boundaries of the District in a place readily accessible to the general public at all times, and that said notice on the District's website, and that said notice was posted more than seventy-two (72) hours prior to the scheduled time of said meeting, in compliance with the provisions of Chapter 551 of the Texas Government Code.

EXECUTED this 10<sup>th</sup> day of June 2021.

Mark Taylor, General Manager