

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on April 12, 2022. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Little, Boudreaux, and Wright. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Jimmy Flowers with LJA Engineering, and Mr. Zach Petrov, Attorney.

The minutes for the month of March were presented. A motion was made by Director Little to approve the minutes. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

The accounts payable were presented for the month of March. A motion was made by Director Wright to approve the reports as presented. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Citizens before the Board –

- A. Laura Scott, 801 Battlebell, RV Park Expansion. No Action taken, not in attendance.
- B. Eli Dragon, Scipio Ventures, Hollis Family Tract of Land. No Action taken, not in attendance.
- C. Ricardo Cano, 602 Battlebell, 10-unit RV Park. No Action taken, not in attendance.

Discuss and or approve any necessary actions for the following items.

- A. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Pay estimate #9 and change order #2. A motion was made by President Mullins to pay estimate #9 in the amount of \$637,961.41 with 1-day extension and approve Change Order #2 in the amount of \$82,432.73 with 30-day extension. The motion was seconded by Director Wright. The motion was approved 4-0.
- B. Approve a CenterPoint easement at the WWTP. A motion was made by President Mullins to approve CenterPoint easement at the Wastewater Treatment Plant involving 3 areas. The motion was seconded by Director Wright. The motion was approved 4-0.
- C. Waterline Rehabilitation 2020 bond project: Pay estimate #14 final retainage, and project closeout paperwork. A motion was made by Director Wright to pay estimate #14 in the amount of \$101,707.70 and close out paperwork. The motion was seconded by Director Little. The motion was approved 4-0.
- D. Waterline intersection project, Wallisville @ Main and @ Thompson Rd. No Action Taken.
- E. Highlands Woods sewer project: Update. There were multiple point repairs completed by the District and the Contactor. No Action Taken.
- F. 2022 WWTP, TCEQ Wastewater Permit Renewal: Update. 5-year permit – Review in process. No Action Taken.
- G. Proposal for 2022 water line replacement phase 1. No Action Taken.

Public Management: Update on FEMA funding for the WWTP Project. A brief discussion was held. No Action Taken.

Discuss and approve the Write-Offs for January, February, and March. A motion was made by Director Wright to Approve the Said Write-Offs. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Discuss and approve Investment Officers Report. A motion was made by President Mullins to approve the Said Investment Officers Report. The motion was seconded by Director Wright. The motion was approved 4-0.

Discuss and approve Financial Statements for March. A motion was made by Director Little to approve the said Financial Statement. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Wright to accept the report as presented. The motion was seconded by Director Boudreaux. The motion was approved 4-0.

General Managers Report. The General Managers report was presented. No Action needed.

Attorney's Report:

- A. Update on personnel policy/ safety policy, topics: 1. Review protocols for theft, sexual harassment, and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. Include a Retirement Policy. No Action needed.
- B. Discuss damage to District property on N. Main: Sewer main ripped out by County Paving Contractor. "Aranda Brothers Construction (ABC)". No Action Taken.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.

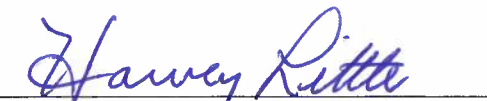
- 1. Personnel.

Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

A motion was made by Director Wright to Adjourn the meeting at 7:27pm. The motion was seconded by Director Boudreaux. The motion was approved 4-0.



President, Leon R. Mullins



Secretary, Harvey Little