

Harris County Water Control and Improvement Dist. No. 1

125 San Jacinto Avenue

Phone (281) 426-2115

Highlands, Texas 77562



NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 TO BE HELD IN THE OFFICE AT 125 SAN JACINTO, HIGHLANDS, TEXAS ON THE 14th DAY OF DECEMBER 2021 AD AT 6:00 P.M. O'CLOCK, AT WHICH TIME THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED:

1. Discuss and approve minutes for the month of November.
2. Discuss and approve accounts payable for the month of November.
3. Citizens before the Board.
 - a. Susie Spurgeon, 827 Cambridge Drive, requesting reimbursement for plumbing cost of \$925.00. see attached e-mail.
4. Blank
5. Blank
6. Discuss and or approve any necessary actions for the following items:
 - a. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Pay estimate #5.
 - b. East Houston Well Site (Water Plant) Project: Pay estimate #7.
 - c. Water Tower Renovations, 2020 bond project: Pay estimate #9.
 - d. Waterline Rehabilitation 2020 bond project: Pay estimate #11.
 - e. Waterline intersection project, Wallisville @ Main and @ Thompson Rd.
 - f. Highland Woods sewer project: Update.
 - g. Risk Assessment: Update.
 - h. 2022 WWTP, TCEQ Wastewater Permit Renewal: Update.
7. Discuss and take action of the Sale of \$8,150,000 Unlimited Tax Bonds, Series 2022, including:
 - a. Receive and Accept Bids for the purchase the District's \$8,150,000 Unlimited Tax Bonds, Series 2022,.
 - b. Approve the final form of the Official Statement and Adopt an Order Authorizing the Issuance of \$8,150,000 Unlimited Tax Bonds, Series 2022; A Transfer and Paying Agent Agreement; and Other Matter Related Thereto.
 - c. Approve the Attorney General's Bond Transcript Fee and TCEQ Fee.
8. Discuss the District's selection of a depository for funds of the District and adopt a Resolution Approving an Amendment to the Depository Agreement with Woodforest National Bank, the Intra-Fi Network Agreement, and Intra-Fi Transaction Form.

9. Discuss and approve Tax Collection Report.
10. General Managers Report.
11. Attorney's Report.
 - Update on personnel policy / safety policy, topics: 1. Review protocols for theft, sexual harassment and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a retirement Policy.
12. Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.
 1. Personnel.
13. Re-convene in open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation.
14. Adjournment.



STATE OF TEXAS

COUNTY OF HARRIS

CERTIFICATE OF POSTING

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I Mark Taylor, do hereby certify that on the 9th day of December 2021 I posted a copy of the attached Notice of Meeting of the Board of Directors of HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER 1 of Harris County, Texas, within the boundaries of the District in a place readily accessible to the general public at all times, and that said notice on the District's website, and that said notice was posted more than seventy-two (72) hours prior to the scheduled time of said meeting, in compliance with the provisions of Chapter 551 of the Texas Government Code.

EXECUTED this 9th day of December 2021.

Mark Taylor, General Manager

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