

Harris County Water Control and Improvement Dist. No. 1

125 San Jacinto Avenue

Phone (281) 426-2115

Highlands, Texas 77562



NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 TO BE HELD IN THE OFFICE AT 125 SAN JACINTO, HIGHLANDS, TEXAS ON THE 9th DAY OF NOVEMBER 2021 AD AT 6:00 P.M. O'CLOCK, AT WHICH TIME THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED:

1. Discuss and approve minutes for the month of October.
2. Discuss and approve accounts payable for the month of October.
3. Citizens before the Board.
 - a. Kermit Walker, 5 lots in the 800 block of N. Main two residential units each. For a total of 10 units on one private 6-inch sewer line tying into a district manhole. See attached applications and drawing.
 - b. Susie Spurgeon, 827 Cambridge Drive, requesting reimbursement for plumbing cost of \$925.00. see attached e-mail.
4. Discuss and Approve a second Interlocal Agreement with Harris-Galveston Subsidence District for the Water-Wise Program for the 2021 – 2022 school year sponsoring 895 students and discuss an amendment to the current well permit.
5. Discuss and Approve quote to upgrade camera equipment and install new units at each well site. 5 new NDAA (**National Defense Authorization Act**) compliant NVR's and 10 new cameras.
6. Discuss and or approve any necessary actions for the following items:
 - a. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Pay estimate #4.
 - b. East Houston Well Site (Water Plant) Project: Pay estimate #7.
 - c. Water Tower Renovations, 2020 bond project: Pay estimate #8.
 - d. Waterline Rehabilitation 2020 bond project: Pay estimate #10.
 - e. Waterline intersection project, Wallisville @ Main and @ Thompson Rd.
 - f. Highland Woods sewer project: Update.
 - g. Risk Assessment: Update.
 - h. 2022 Bond Application Report to the TCEQ: See SAMCO Timeline and TCEQ Order approving bonds of \$8,150,000.00.
 - i. 2022 WWTP, TCEQ Wastewater Permit Renewal: Update.

7. Discuss Christmas Dinner plans, 6:30 PM December 16, 2021, at The Monument Inn.
8. Discuss 2-year Depository Agreement and Extension with Woodforest Bank expiring on December 22, 2021. First look at the Intra-Fi agreement, see attachment.
9. Discuss Newsletter from Acclaim Energy.
10. Discuss the Schedule for Issuance of Bonds and discuss and take action on an Order Authorizing a Preliminary Official Statement and Notice of Sale for \$8,150,000 Unlimited Tax Bonds, Series 2022 and authorize the financial advisor to advertise for the sale of and obtain a rating for the Series 2022 Bonds.
11. Discuss and approve Tax Collection Report.
12. Discuss and approve Financial Statement.
13. General Managers Report and discussion about recruiting services.
14. Attorney's Report.
Update on personnel policy / safety policy, topics: 1. Review protocols for theft, sexual harassment and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a retirement Policy.
15. Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.
 1. Personnel.
16. Re-convene in open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation.
17. Adjournment.



Mark Taylor, General Manager

CERTIFICATE OF POSTING

STATE OF TEXAS

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COUNTY OF HARRIS

I Mark Taylor, do hereby certify that on the 4th day of November 2021 I posted a copy of the attached Notice of Meeting of the Board of Directors of HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER 1 of Harris County, Texas, within the boundaries of the District in a place readily accessible to the general public at all times, and that said notice on the District's website, and that said notice was posted more than seventy-two (72) hours prior to the scheduled time of said meeting, in compliance with the provisions of Chapter 551 of the Texas Government Code.

EXECUTED this 4th day of November 2021.



Mark Taylor, General Manager