

# Harris County Water Control and Improvement Dist. No. 1

125 San Jacinto Avenue

Phone (281) 426-2115

Highlands, Texas 77562



NOTICE IS HEREBY GIVEN THAT HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 WILL HOLD A PUBLIC HEARING ON A PROPOSED TAX RATE FOR THE TAX YEAR 2021 IN THE OFFICE AT 125 SAN JACINTO, HIGHLANDS, TEXAS ON THE 12<sup>th</sup> DAY OF OCTOBER 2021 AD AT 6:00 P.M. O’CLOCK, AT WHICH TIME THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED:

1. Certify a Quorum and Open a Public Hearing on the proposed 2021 Tax Rate.
2. Public Hearing on the proposed 2021 Tax Rate
3. Close the Public Hearing.

IMMEDIATELY FOLLOWING THE PUBLIC HEARING, THE DIRECTORS OF HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 WILL HOLD ITS REGULAR MEETING OF THE BOARD IN THE OFFICE AT 125 SAN JACINTO, HIGHLANDS, TEXAS AT WHICH TIME THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED:

1. Discuss and Adopt an Order Setting Rate and Levying a Tax for Harris County Water Control & Improvement District No. 1 for 2021.
2. Discuss and Adopt a Resolution Concerning Tax Collection Procedures.
3. Discuss and Adopt the Amended District Information Form and authorize filing of the Amended District Information Form.
4. Discuss and approve minutes for the month of September.
5. Discuss and approve accounts payable for the month of September.
6. Citizens before the Board.

7. Discuss and or approve any necessary actions for the following items:
  - a. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Pay estimate #3.
  - b. East Houston Well Site (Water Plant) Project: Pay estimate #7.
  - c. Water Tower Renovations, 2020 bond project: Pay estimate #7.
  - d. Waterline Rehabilitation 2020 bond project: Pay estimate #9.
  - e. Waterline intersection project, Wallisville @ Main and @ Thompson Rd.
  - f. Highland Woods sewer project: Update.
  - g. Risk Assessment: Update.
  - h. 2022 Bond Application Report to the TCEQ: Update
  - i. 2022 WWTP, TCEQ Wastewater Permit Renewal: Update.
  
8. Discuss and approve Write-Offs for July, August, and September.
  
9. Discuss and approve Investment Officers Report.
  
10. Discuss and approve Tax Collection Report.
  
11. Discuss and approve Financial Statement.
  
12. General Managers Report and discuss staffing efforts.
  
13. Attorney's Report.
  - a. Update on personnel policy / safety policy, topics: 1. Review protocols for theft, sexual harassment and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a retirement Policy.
  - b. Discuss 2-year Depository Agreement and Extension with Woodforest Bank expiring on December 22, 2021.
  - c. Discuss and adopt a Resolution Regarding Authority to Sign Disbursements.
  
14. Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.
  
15. Re-convene in open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation.
  
16. Adjournment.



Mark Taylor, General Manager

CERTIFICATE OF POSTING

STATE OF TEXAS

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COUNTY OF HARRIS

I Mark Taylor, do hereby certify that on the 7<sup>th</sup> day of October 2021 I posted a copy of the attached Notice of Meeting of the Board of Directors of HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER 1 of Harris County, Texas, within the boundaries of the District in a place readily accessible to the general public at all times, and that said notice on the District's website, and that said notice was posted more than seventy-two (72) hours prior to the scheduled time of said meeting, in compliance with the provisions of Chapter 551 of the Texas Government Code.

EXECUTED this 7<sup>th</sup> day of October 2021.



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Mark Taylor, General Manager