

Harris County Water Control and Improvement Dist. No. 1

125 San Jacinto Avenue

Phone (281) 426-2115

Highlands, Texas 77562




NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 TO BE HELD IN THE OFFICE AT 125 SAN JACINTO, HIGHLANDS, TEXAS ON THE 14th DAY OF SEPTEMBER 2021 AD AT 6:00 P.M. O'CLOCK, AT WHICH TIME THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED:

1. Discuss and approve minutes for the month of August.
2. Discuss and approve accounts payable for the month of August.
3. Citizens before the Board.
4. Discuss and or approve any necessary actions for the following items:
 - a. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Pay estimate #2.
 - b. East Houston Well Site (Water Plant) Project: Pay estimate #7.
 - c. Water Tower Renovations, 2020 bond project: Pay estimate #6.
 - d. Waterline Rehabilitation 2020 bond project: Pay estimate #8.
 - e. Waterline intersection project, Wallisville @ Main and @ Thompson Rd.
 - f. Highland Woods sewer project: Update.
 - g. Risk Assessment: Update.
 - h. 2022 Bond Application Report to the TCEQ: Update
 - i. 2022 WWTP, TCEQ Wastewater Permit Renewal: Update.
5. A. Discuss and approve Medical Insurance renewal.
B. Discuss and approve the COBRA Administrative Agreement.
6. Discuss and approve the 2021-2022 Budget.
7. Discuss and Adopt Ordinance Adopting Amended Rates and Fees for Services; Rules and Regulations; Establishing Certain Other Policies and Providing Penalties and Violations Thereof.
8. Discuss and approve Tax Collection Report.
 - a. Propose a 2021 tax rate, set public hearing date, and authorize notice of tax rate calculations and public hearing on the District's proposed 2021 tax rate.
9. Discuss and approve Financial Statement.

10. Discuss 2-year Depository Agreement and Extension with Woodforest Bank expiring on December 22, 2021.
11. General Managers Report.
12. Attorney's Report.
 - a. Update on personnel policy / safety policy, topics: 1. Review protocols for theft, sexual harassment and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a retirement Policy.
13. Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.
 1. Personnel.
14. Re-convene in open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation.
15. Adjournment.






 Mark Taylor, General Manager

CERTIFICATE OF POSTING

STATE OF TEXAS §
 §
 COUNTY OF HARRIS §

I Mark Taylor, do hereby certify that on the 9th day of September 2021 I posted a copy of the attached Notice of Meeting of the Board of Directors of HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER 1 of Harris County, Texas, within the boundaries of the District in a place readily accessible to the general public at all times, and that said notice on the District's website, and that said notice was posted more than seventy-two (72) hours prior to the scheduled time of said meeting, in compliance with the provisions of Chapter 551 of the Texas Government Code.

EXECUTED this 9th day of September 2021.



 Mark Taylor, General Manager