

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on April 13, 2021. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Birdsong, Boudreaux, and Wright. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Jimmy Flowers with LJA Engineering and Mr. Zach Petrov, Attorney.

The minutes for the month of March were presented. A motion was made by Director Birdsong to approve the minutes. The motion was seconded by Director Wright. The motion was approved 4-0.

The accounts payable were presented for the month of March. A motion was made by Director Wright to approve the reports as presented. The motion was seconded by Director Birdsong. The motion was approved 4-0.

Citizens before the Board –

- A. Michael McCullah, 300 W. Canal, RV Park. Customer is asking for capacity for 6 unit RV Park. A motion was made by President Mullins to Table this item until the next meeting. The motion was seconded by Director Wright. The motion was approved 4-0.
- B. Mrs. Richardson, 108 S. Magnolia – 23,000 gallons not billed. No Action Taken.
- C. Silvia Barron, 303 Ellis School Rd.- Letter to the Board. No Action Taken – follow up only.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Update. No Action Taken.
- B. East Houston Well Site (Water Plant) Project: Pay estimate #3. No Action Taken.
- C. Water Tower Renovations, 2020 bond project: Pay estimate #1, Interlocal agreement with GCCISD to fund Alternate A – Eagle Logo. Work in progress on the Eagle Logo. A motion was made by Director Birdsong to pay estimate #1 in the amount of \$67,647.00 in 4 days. The motion was seconded by Director Wright. The motion was approved 5-0.
- D. Waterline Rehabilitation 2020 bond project: Pay estimate #3. A motion was made by Director Birdsong to pay Estimate #3 in the amount of \$394,264.25. The motion was seconded by Director Boudreaux. The motion was approved 5-0.
- E. Waterline intersection project, Wallisville @ Main and @ Thompson Rd. No Action Taken.
- F. Highlands Woods sewer project: Update. No Action Taken
- G. Risk Assessment: Update. No Action Taken.

Discuss and approve the Write-Offs for January, February, and March. A motion was made by Director Birdsong to approve the said Write-Offs. The motion was seconded Director Boudreaux. The motion was approved 5-0.

Discuss and approve the Investment Officers Report. A motion was made by Director Birdsong to approve the said Report. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and approve Financial Statement. The Financial Statement was presented. A brief discussion was held. A motion was made by Director Wright to approve the said report. The motion was seconded by Director Birdsong. The motion was approved 5-0.

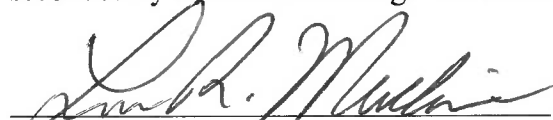
Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Wright to accept the report as presented. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

General Managers Report. The General Managers report was presented. No Action needed.

Attorney's Report:

- A. Update on personnel policy/ safety policy, topics: 1. Review protocols for theft, sexual harassment, and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. This list will grow as we dive into the current policies. No Action needed.

A motion was made by Director Wright to Adjourn the meeting at 7:01pm. The motion was seconded by Director Birdsong. The motion was approved 5-0.

  
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President, Leon R. Mullins

  
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Secretary, Harvey Little