

Harris County Water Control and Improvement Dist. No. 1

125 San Jacinto Avenue

Phone (281) 426-2115

Highlands, Texas 77562



NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 TO BE HELD IN THE OFFICE AT 125 SAN JACINTO, HIGHLANDS, TEXAS ON THE 15th DAY OF DECEMBER 2020 AD AT 6:00 P.M. O'CLOCK, AT WHICH TIME THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED:

1. Discuss and approve minutes for the month of November.
2. Discuss and approve accounts payable for the month of November.
3. Citizens before the Board.
 - a. Eddie Marshall / 8611 Thompson (outside district) reactivation of water service, locating the meter on the NW corner of E. Wallisville and Thompson.
4. Discuss and approve generator maintenance contracts.
5. Discuss a Violation Letter from the TCEQ dated October 8, 2020.
6. Discuss and or approve any necessary actions for the following items:
 - a. Wastewater Treatment Plant Improvements – Disaster Relief, Bond / FEMA / TDEM Project: Revised assignment letter removing T&M cost and converting them to lump sum cost.
 - b. East Houston Well Site (Water Plant) Project: Pay estimate #1.
 - c. Water Tower Renovations, 2020 bond project: Plan Review Questions.
 - d. Waterline Rehabilitation 2020 bond project: Award project.
 - e. Waterline intersection project, Wallisville @ Main and @ Thompson Rd.
7. Discuss and approve Christmas Dinner substitution.
8. Discuss Safekeeping Transition and 2-year Depository Agreement Extension with Woodforest Bank expiring on December 22, 2021.
9. Texas Legislative Report for the week of December 4, 2020 from Linebarger.
10. Discuss and approve Barn Renovations: Payment in full \$65,965.00 to CL CM inc.
11. Discuss and approve Financial Statement.
12. Discuss and approve Tax Collection Report.

13. General Managers Report.

14. Attorney's Report.

Update on personnel policy / safety policy, topics: 1. Review protocols for theft, sexual harassment and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a retirement Policy.


15. Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.

1. Personnel.

16. Re-convene in open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation.

17. Adjournment.

SEAL


Mark Taylor, General Manager

CERTIFICATE OF POSTING

STATE OF TEXAS

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COUNTY OF HARRIS

I Mark Taylor, do hereby certify that on the 10th day of December 2020 I posted a copy of the attached Notice of Meeting of the Board of Directors of HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER 1 of Harris County, Texas, within the boundaries of the District in a place readily accessible to the general public at all times, and that said notice on the District's website, and that said notice was posted more than seventy-two (72) hours prior to the scheduled time of said meeting, in compliance with the provisions of Chapter 551 of the Texas Government Code.

EXECUTED this 10th day of December 2020.


Mark Taylor, General Manager