

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on June 9, 2020. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Birdsong, Little, Boudreaux and Wright. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth Tax Assessor, Mr. Jimmy Flowers with LJA Engineering and Mr. Zach Petrov, Attorney.

The minutes for the month of May were presented. A motion was made by Director Birdsong to approve the minutes. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

The accounts payable were presented for the month of May. A brief discussion was held. A motion was made by Director Birdsong to approve the reports as presented. The motion was seconded by Director Wright. The motion was approved 5-0.

Citizens before the Board – None

Discuss and approve Property, Liability, Auto and Workers Comp Insurance renewal. Arthur J. Gallagher & Co. W.I.N. (Waterworks Insurance Network) program. A motion was made by Director Wright to approve the said Insurance renewal for the revised amount of \$59, 421.81. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Birdsong to accept the report as presented. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Digester bond, FEMA / TDEM Project. No Action needed at this time.
- B. East Houston Well Site (Water Plant) Project. No Action taken.
- C. Water Tower Renovations, 2020 project. A brief discussion was held. No Action needed at this time.
- D. Waterline Rehabilitation 2020 bond project. No Action taken.
- E. 104 – Acre Hollis Family tract East of Ellis School Road, Capacity request. No Action taken.
- F. Update on moving the UDS Billing system to a cloud-based system. No Action taken.

Discuss Water Quality Report. Consumer Confidence Report “2019 CCR” The report was sent to the printer on June 1, 2020 and a link was posted on the back of the water bills for easy access and hard copies are available in the office upon request. No Action needed at this time.

Update on moving the UDS Billing system to a cloud-based system. No Action taken.

Discuss and approve Medical Insurance renewal. A motion was made by Director Birdsong to approve the said Insurance renewal. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and approve the COBRA Administrative Agreement. A motion was made by Director Wright to Table this item. The motion was seconded by Director Birdsong. The motion was approved 5-0.

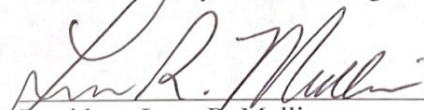
The Financial Statement was presented. A brief discussion was held. A motion was made by Director Birdsong to approve the said report. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

The General Managers reports for May was presented. No Action taken.

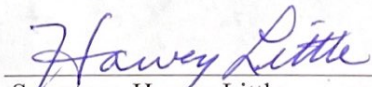
Attorney's Report:

- A. Update on personnel policy/ safety policy, topics: 1. Review protocols for theft, sexual harassment and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a Retirement Policy. No Action needed.

A motion was made by Director Birdsong to Adjourn the meeting at 7:10pm. The motion was seconded by Director Wright. The motion was approved 5-0.



President, Leon R. Mullins



Secretary, Harry Little