

Harris County Water Control and Improvement Dist. No. 1

125 San Jacinto Avenue

Phone (281) 426-2115

Highlands, Texas 77562




NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 TO BE HELD IN THE OFFICE AT 125 SAN JACINTO, HIGHLANDS, TEXAS ON THE 11th DAY OF AUGUST 2020 AD AT 6:00 P.M. O'CLOCK, AT WHICH TIME THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED:

1. Discuss and Approve minutes for the month of June.
2. Discuss and Approve accounts payable for the month of June and July.
3. Citizens before the Board.
4. Discuss and Approve bond interest payments to Bank of Texas, a division of BOK Financial, Bank of Oklahoma.
5. Discuss and or Approve any necessary actions for the following items:
 - a. Wastewater Treatment Plant Digester bond, FEMA / TDEM Project.
 - b. East Houston Well Site (Water Plant) Project.
 - c. Water Tower Renovations, 2020 bond project.
 - d. Waterline Rehabilitation 2020 bond project.
 - e. 104-acre Hollis Family tract east of Ellis School Road, update.
6. Discuss and Approve an Interlocal Agreement with Harris County to replace water mains in the intersection of Wallisville & FM 2100 and E. Wallisville & Thompson Rd.
7. Discuss and Approve Medical Insurance COBRA Administrative Agreement.
8. Discuss and Approve an Interlocal Agreement with Harris-Galveston Subsidence District for the WaterWise Program for the 2020 – 2021 school year.
9. Discuss 2019-20 Budget, and Set time and date for the 2020-21 Budget and Rate Ordinance Workshop, August 18, at 6:00 PM.
10. Discuss and Approve the proposal from Ratliff and Jentho, CPA for the 2019-20 year end audit.
11. Discuss and Approve the Write-Offs for April, May, and June.

12. Discuss and Approve the Investment Officers Report.
13. Discuss and Adopt a Resolution Concerning District Characterization For 2020 Tax Year
14. Discuss and Approve Tax Collection Report.
 - a. Propose a 2020 tax rate, set public hearing date, and authorize notice of tax rate calculations and public hearing on the District's adoption of the 2020 tax rate.
15. Discuss and Approve Financial Statement.
16. General Managers Report.
17. Attorney's Report.
 - a. Update on personnel policy / safety policy, topics: 1. Review protocols for theft, sexual harassment and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. 5. Include a Retirement Policy.
18. Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.
 1. Personnel.
19. Re-convene in open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation.
20. Adjournment.




Mark Taylor, General Manager

CERTIFICATE OF POSTING

STATE OF TEXAS

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COUNTY OF HARRIS

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I Mark Taylor, do hereby certify that on the 6th day of August 2020 I posted a copy of the attached Notice of Meeting of the Board of Directors of HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER 1 of Harris County, Texas, within the boundaries of the District in a place readily accessible to the general public at all times, and that such posting was done at least seventy-two (72) hours prior to the scheduled time of said meeting.

EXECUTED this 6th day of August 2020.



Mark Taylor, General Manager