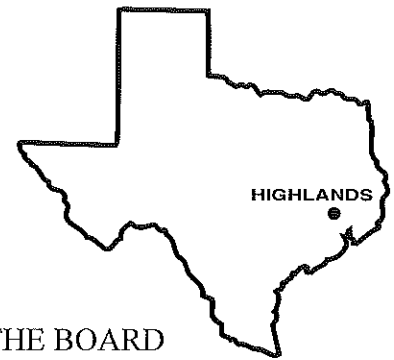


# Harris County Water Control and Improvement Dist. No. 1

125 San Jacinto Avenue

Phone (281) 426-2115

Highlands, Texas 77562



NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 TO BE HELD IN THE OFFICE AT 125 SAN JACINTO, HIGHLANDS, TEXAS ON THE 12<sup>th</sup> DAY OF MAY 2020 AD AT 6:00 P.M. O'CLOCK, AT WHICH TIME THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED:

1. Discuss and approve minutes for the month of March.
2. Discuss and approve accounts payable for the month of March and April.
3. Citizens before the Board. Trudy Gamblin, 120 Fern, Water Leak.
4. Discuss and approve the Write-Offs for January, February, and March.
5. Discuss and approve the Investment Officers Report.
6. Discuss and or approve any necessary actions for the following items:
  - a. Wastewater Treatment Plant Digester bond, FEMA / TDEM Project.
  - b. East Houston Well Site (Water Plant) Project, award project to WW Payton. Exemption Letter from the TCEQ.
  - c. Water Tower Renovations, 2020 bond project.
  - d. Waterline Rehabilitation 2020 bond project.
  - e. 104-acre Hollis Family tract east of Ellis School Road, Capacity Request.
7. Discuss and approve quotes for vehicles, one cargo van and one utility truck.
8. Review the 2019 Retirement Plan Assessment and authorize contribution rate.
9. Discuss and approve Financial Statement.
10. Discuss and approve moving the UDS Billing system to a cloud-based system.
11. Discuss and approve Tax Collection Report.
12. March and April, General Managers Report.
13. Attorney's Report.
  - a. Update on personnel policy / safety policy, topics: 1. Review protocols for theft, sexual harassment and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4.

Include a social media policy and name a point of contact. 5. Include a retirement Policy.

14. Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.

1. Personnel.

15. Re-convene in open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation.

16. Adjournment.



Mark Taylor, General Manager

#### CERTIFICATE OF POSTING

STATE OF TEXAS

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COUNTY OF HARRIS

I Mark Taylor, do hereby certify that on the 7<sup>th</sup> day of May 2020 I posted a copy of the attached Notice of Meeting of the Board of Directors of HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER 1 of Harris County, Texas, within the boundaries of the District in a place readily accessible to the general public at all times, and that said notice on the District's website, and that said notice was posted more than seventy-two (72) hours prior to the scheduled time of said meeting, in compliance with the provisions of Chapter 551 of the Texas Government Code.

EXECUTED this 7<sup>th</sup> day of May 2020.

Mark Taylor, General Manager